



SUMMER CAMP 2020 PARENT GUIDE

Welcome to Summer Camp 2020 at Discovery World! We are excited to see you this summer! Please review the information in this packet prior to camp start in order to have the best Summer Camp experience possible.

EXTENDED CARE

We offer extended, supervised care on a pre-registration basis. All camps begin daily at 9:30AM and end at 4:30PM.

Extended morning care session Tuesday-Friday:
8:00AM - 9:10AM \$10 per session

Extended afternoon care session Monday-Friday:
4:50PM - 5:30PM \$5 per session

Parents/guardians must escort their camper to and from camp registration area and physically check their camper in each day. Curbside drop-off is not available for extended care sessions. Advanced registration is required. Campers picked up after 5:30PM will be charged an additional \$5.00 for every 5 minutes. Any camper who needs to be dropped off at Discovery World before 9:10AM or who will be picked up after 4:50PM will need to register for extended care.

Any camper who arrives before 9:10AM Tuesday-Friday or is picked up after 4:50PM will need to register for extended care.

THE FIRST DAY OF CAMP

Please plan to arrive early on the Monday of each camp week to allow adequate time for check-in. Check-in begins at 8:00AM. Special announcements and permission slips for the week will be provided at this time.

Please park in the underground parking garage and take the elevator to the 1st floor. Follow the signs to the Summer Camp Check-In table. Please note that parking in the garage will be free on the first day only until the start of camp. Any vehicle that remains in the garage beyond the start of camp will be charged Discovery World parking rates.

MORNING DROP-OFF TUESDAY-FRIDAY*

Please drop off your camper at the north entrance of Discovery World at the Pavilion, where a camp staff member will greet them and check them in for the day. **Curbside drop-off is NOT available for Morning Extended Care Registration. Morning Extended Care begins at 8:00AM and ends at 9:10AM. Any camper who arrives to camp between 8:00AM and 9:10AM must be registered for and pay \$10 per day for Extended Care.**

PICK-UP PROCEDURE*

Families will be provided with a map and detailed directions for how to pick-up their camper during Monday check-in. **Due to festivals and events, access to Discovery World can change from one week to the next. Please look over each map that is provided.** Pick-up begins daily at 4:30PM. Please note that we cannot accommodate early pick-ups between 3:45PM and 4:30PM. Any parent/guardian arriving after 3:45PM will be asked to wait until checkout begins at 4:30PM.

Any adult picking up a child will need to be listed on that child's authorized pick-up list at the time of registration or you must call the Camp Manager at 414.274.4226 to add that individual to the authorized pick-up list. Any adult picking up a child must show ID at the time of pick-up.

FRIDAY CAMP SHOWCASE

Family and friends are invited to join us Friday afternoons at 3:30PM. Projects and designs from each week's camp will be highlighted.

Note: We try our best to reserve free parking for the Camp Showcase, but it is never guaranteed. You will be notified earlier in the week if we anticipate limited to no parking at Discovery World. We appreciate your understanding.

REFUNDS AND RESCHEDULING

All cancellations or reschedule requests must be made with the Reservations Department by phone or email, at least three (3) weeks in advance of the camp start date **Please contact 414.765.8625 or reservations@discoveryworld.org.** Please note that camps are sold as a package and no prorated refund can be given for days that your camper does not attend.

Rescheduling requests made at least 3 weeks in advance of the camp start will be granted, **minus a \$25 processing fee (subject to availability).** Rescheduling requests made within 3 weeks of the camp start will not be granted.

CANCELLATION POLICY

If you wish to cancel your camp reservation, you must contact the Reservations Department at 414.765.8625. Cancellations made 3 weeks in advance of the camp start date will receive a refund, **minus a \$75 cancellation fee.**

Cancellations made within 3 weeks of the camp start date will not receive a refund.

Discovery World reserves the right to cancel a camp if it does not meet the minimum attendance threshold. In the event that fewer campers register than is required for a camp to take place, Discovery World will notify families at least two weeks before the camp start date. In this case, your child can attend an alternate camp at no additional fee (subject to availability) or receive a full refund.

Discovery World reserves the right to remove any child from camp if his/her behavior is overly disruptive, inappropriate, or creates a safety hazard. In such cases, the child will be immediately removed from camp and asked not to return possibly for the remainder of the camp and/or the remainder of the summer. In these cases, no refunds will be given.

 **DISCOVERY WORLD**
science + technology center

500 N. Harbor Drive
Milwaukee, WI 53202

www.discoveryworld.org



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WHAT TO BRING

- A lunch each day. Campers are not permitted to purchase lunch at the DK Express café or visit vending machines. An afternoon snack is provided by Discovery World for all campers. A morning snack is provided by Discovery World for 1st and 2nd-3rd grade campers.
 - ♦ Certified Crew Member camp will receive dinner on Thursday night and breakfast on Friday morning
- Close-toed, comfortable shoes. Campers will be moving around frequently. Sneakers are the best choice.
- A reusable water bottle labeled with the camper's name
- Sunscreen/hat. Some camps leave the premises and/or spend a large portion of the day outdoors. Please note that Discovery World does not provide sunscreen.
- Label ALL items with your camper's name.

WHAT TO LEAVE HOME

Discovery World makes every reasonable attempt to safeguard our campers' possessions. However, we suggest that each camper leaves the following personal items at home:

- Valuable items
- Phones
- Electronic devices (iPods, tablets, Gameboys, etc.)

Texting, cell phone use, and games distract campers from being part of the camp community. Camp staff reserve the right to hold any phone or electronic device in a secure location until the end of the camp day.

In the event that you need to contact your child, please call 414.274.4226 or 414.765.9966 and ask for camp staff to be contacted.

FAQs

Can I register my child for a camp outside of their grade level?

No. We strictly enforce age requirements. Your child must be the correct age or entering the correct grade level of the camp.

Will my child explore the museum during camp?

Discovery World campers will be focused on learning about the topic they've signed up for each week in their private classroom. If there is a connection to the camp topic in the exhibits and/or extra time in the day, campers will explore the museum.

What if I need to cancel or change my summer camp reservation?

Changes to summer camp reservations can be made up to 3 weeks in advance of the camp start. You can view the Discovery World Cancellation Policy and Rescheduling on page 1 of this document. Please note changes to your camp reservation may incur a \$25 rescheduling fee or a \$75 cancellation fee.

Is my child permitted to bring a cell phone or other electronic device to camp?

To avoid devices becoming a distraction, we ask that all cell phones and electronic devices be turned off and stored away during camp hours, including lunch and recess times. If a camper is using an electronic device during camp hours, a Summer Camp staff member will hold on to the device until the end of the day. Campers who bring devices may choose to have their device safely secured in our electronics lock box during the camp day by speaking with a Summer Camp staff member.

Who can pick up my child from camp?

Any adult picking up a child will need to be indicated on that child's authorized pick up list at the time of registration or you must call the Camp Manager at 414.274.4226 to add someone to the authorized pick-up list. **The adult picking up a child must be on the camper's Emergency Contact Form and must show ID at the time of pick up.**

What if I need to drop off my child late or pick up my child early from camp?

Parents/Guardians must notify the Summer Camp Staff of a change in pick-up timing. Please call or e-mail to add your child to the early pick-up list.

Late Drop-Off: Please accompany and wait with your child in the building until camp staff check them in.

Early Pick-Up: Please notify the front desk that you are here for an early pick-up, providing your child's name and their camp. Camp staff will accompany your child and ask you to sign out. Please have a photo ID ready. Note that campers will be brought down at the scheduled time of pick-up. If you arrive early, you will be asked to wait until the scheduled pick-up time.

Please note: We are unable to accommodate any pick-ups between 3:45PM and 4:30PM. If you wish to pick up your child in the afternoon, you must do so before 3:45PM or wait until the check-out procedure begins at 4:30PM.

Who should I contact if my child is sick or unable to come to camp?

Please contact our Reservations Department at reservations@discoveryworld.org or 414.765.8625. Please note that no prorated refunds will be given in these instances.