

What To Expect During Live, Virtual Programs

We are so excited that you are joining us for a live, virtual program with a Discovery World Educator! Discovery World will provide the supplies and expertise, but there are a few things we need from you to make this program successful. Please review the information below to learn more about your role before, during, and after the virtual program.

BEFORE THE PROGRAM:

- **Technology:** Schedule and participate in the test-call with Discovery World to make sure the technology platform runs smoothly
- **Supplies:** Schedule the date of the supply drop off and be ready to sign for and accept the supplies when they arrive
 - Distribute supplies to students as needed
 - **Equipment:** If you have registered for Cell Exploration, you will need to complete an Equipment Condition Checklist upon receipt of the equipment at your school
- **Know:** Review the lesson plan, educator guide, or worksheet that will be provided. Knowing what is coming next and how it connects to what your students are learning will help you assist your students and the Discovery World educator

DURING THE PROGRAM:

- **Behavior:** Discuss expectations with students ahead of time:
 - Students should have supplies in front of them at the start of the program
 - Students will be muted during the program and will need to unmute if replying to the Educator or asking a question
 - The only window open on the student's device should be the window(s) needed for the program
 - Students should utilize the hand raising feature or the chat feature of Zoom when they have questions
- **Be on Time:** All participants should join call 5 minutes early so that the program can start on time
- **Listen:** Discovery World staff will lead the program – please help us ensure that students are attentive and actively participating
- **Assist:** You will be added as an administrator/host on the call

AFTER THE PROGRAM:

- **Feedback:** Complete the Discovery World survey to share feedback about the experience. The link will be shared via email at the end of the program.
- **Return:** If participating in the Cell Exploration program, complete the Equipment Condition Checklist and have the equipment ready for pick-up at the designated time