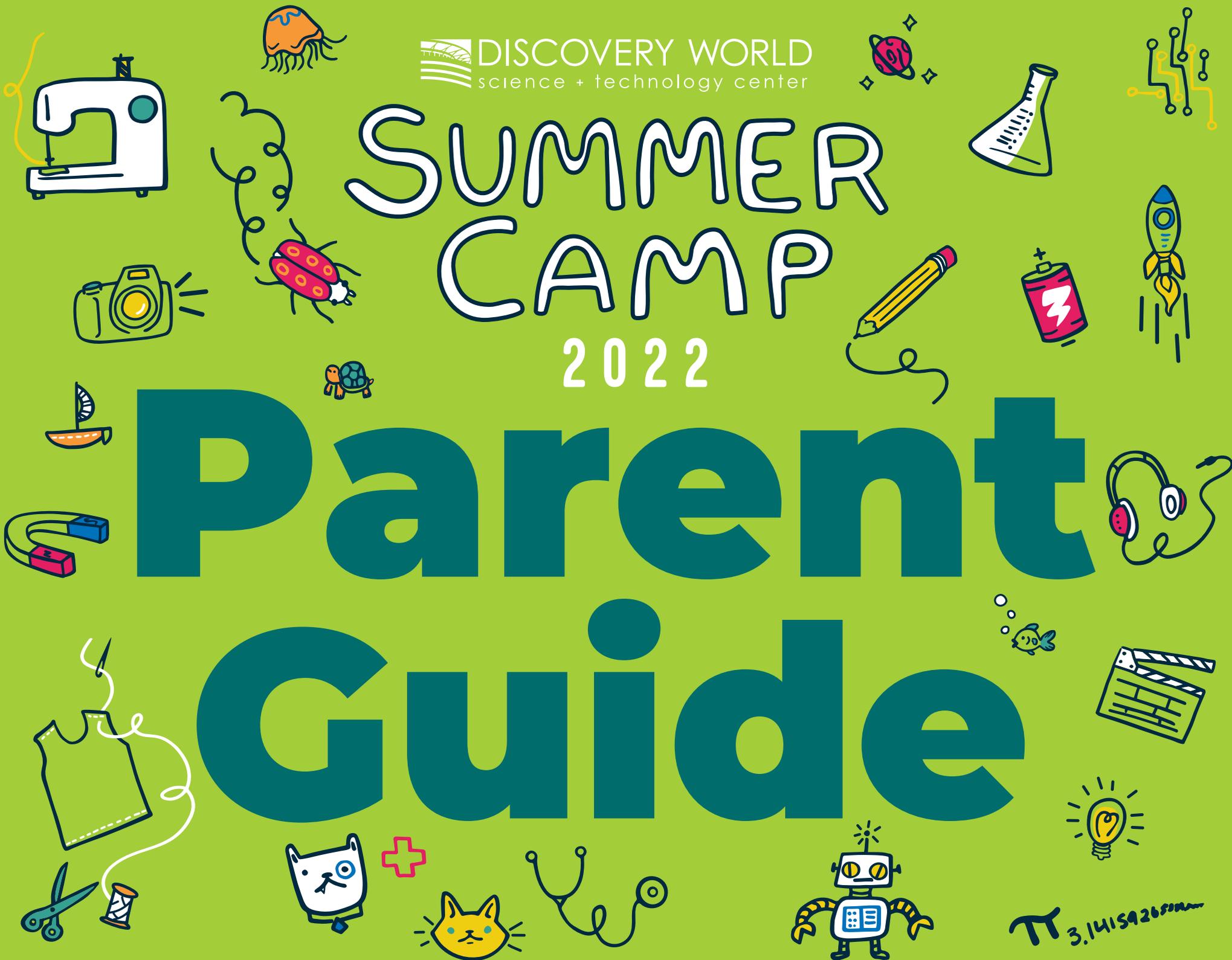


DISCOVERY WORLD
science + technology center

SUMMER CAMP

2022

Parent Guide



π 3.1415926535897932384626433832795028841971693993751058209749445923078164062862089986280348253421170679821480865132823066470938446095505822317253594081281

Welcome to Summer Camp at Discovery World!

We are excited to see you this summer! Please review all the information in this packet prior to camp start in order to have the best Summer Camp experience possible.

Extended Care

We offer extended, supervised care on a pre-registration basis. Our camp day begins at 9:30 AM and ends at 4:15 PM Monday-Thursday, and 3:30 PM on Friday.

AM Care Session:
Tues-Fri
8:00 AM-9:10 AM
\$10 per session

PM Care Session:
Mon-Thurs
4:45 PM-5:30 PM
\$5 per session

PM Care Session:
Friday
4:00 PM-5:30 PM
\$5 per session

Pre-registration is required. All extended care must be reserved 24 hours in advance of the camp day. Late registrations will not be accepted. There will be a \$20 fee per day for any child who participates in extended care but is not preregistered, in addition to the \$10 AM or \$5 PM fee.

Parents/Guardians must remain in their vehicles for all pick-up and drop-off procedures. Any camper who arrives before 9:10 AM or is picked up after 4:45 PM Monday-Thursday, or after 4:00 PM on Friday, will need to register in advance for extended care. All pickups must be completed before 5:30 PM. Campers picked up after 5:30 PM will be charged an additional \$5 for every 5 minutes.

Tax Information

If you are looking to use the Child and Dependent Care Credit, or if your employer offers reimbursement for summer camps,

Discovery World's federal ID is 391691578.

Morning Drop-Off

Extended Care begins at 8:00 AM and requires pre-registration. Standard check-in begins at **9:10 AM**. Drop-off for summer camp will be no-contact at the curbside along Michigan St. on the north side of Discovery World. Follow signs for Summer Camp Drop-Off. Please remain in your vehicle and wait for a Discovery World Summer Camp Staff Member to come to you.

Do not drop off your camper until you have been checked in by Discovery World Staff.

Pick-Up Procedure

Pick-up begins daily at 4:15 PM (Monday-Thursday) or 3:30 PM (Friday). Families will be provided with a map and directions for how to pick up their camper(s), as well as a Window Tag. Write the name of the camper(s) on the tag and place it on the dashboard along with your photo ID for contactless pickup. Please note that we cannot accommodate early pickups between 3:45 PM and 4:15 PM, Monday-Thursday, and between 3:00 PM and 3:30 PM on Friday. Any parent/guardian arriving after 3:45 PM (Mon-Thurs) or 3:00 PM (Fri) will be asked to wait until checkout begins at 4:15 PM (Mon-Thurs) or 3:30 PM (Fri).

Any adult picking up a camper must be listed on that camper's authorized pick-up list, either at the time of registration or by adding that individual to the authorized pick-up list by calling the Camp Manager at **414.765.1970** or emailing **summercamp@discoveryworld.org**. Any adult picking up a camper must show ID at the time of pick-up.

COVID-19 Operating Plan and Refund Policy

Discovery World's Summer Camp Operating Plan is based on guidance from public health officials, recommendations from the Centers for Disease Control and Prevention, and the American Camp Association. For the safety of all campers and staff, all camp participants and families are required to adhere to the COVID policies. Violation of any of the COVID-19 operating procedures may result in removal from camp. The full COVID 19 Operating Plan is available on our website at www.discoveryworld.org/summercamp.

Plan highlights:

- All campers and staff must wear a mask or face covering, regardless of vaccination status.
- All campers and staff must complete a daily health screening prior to arrival at Discovery World, including a checklist of symptoms and potential COVID-19 exposure. Any camper, staff member, or visitor who does not meet the requirements in the COVID-19 health screening will be required to stay home. In this instance, a refund will be given for the day(s) missed.
- Discovery World will offer increased cleaning throughout the building and provide access to hand sanitizer and handwashing stations.
- Campers will be asked to physically distance during the camp day. This may mean staying at their own desk/workstation, distanced seating at lunch, and playing non-contact games at recess times.
- Drop-off and pick-up procedures are modified to be no-contact.

Please note that the COVID-19 Operating Plan may change at any time based on regulations and recommendations from public health officials. Any change to the Discovery World COVID-19 Operating Plan will be communicated with registered camp families via email and posted to the Discovery World website.

Please visit www.DiscoveryWorld.org/SummerCamp for up-to-date camp offerings.

Cancellations

If you wish to cancel your camp reservation, you must contact the Reservations Department at **414.765.8625** at least **three (3) weeks** prior to the start of the scheduled camp. Cancellations made at least three (3) weeks prior to the start of the scheduled camp will receive a refund, **minus a \$75 cancellation fee, per camp**. Cancellations made after the three-week deadline will not receive a refund. Please note that camps are sold as a package and no prorated refund can be given for days your camper does not attend. Cancellations made within three (3) weeks of the camp start date will not receive a refund.

In the event that the child or household member does not meet the health requirements in the Discovery World COVID-19 policy, a full refund will be given.

A camp may be canceled if it does not meet the minimum attendance threshold. In the event that fewer campers register than is required for a camp to take place, Discovery World will notify parents/guardians at least two (2) weeks before the camp's start date. In this case, your child can either switch to an alternate camp for no additional fee (pending space availability) or receive a full refund.

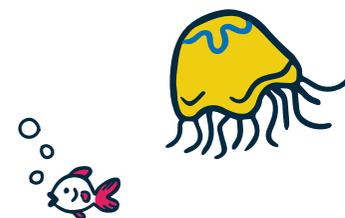
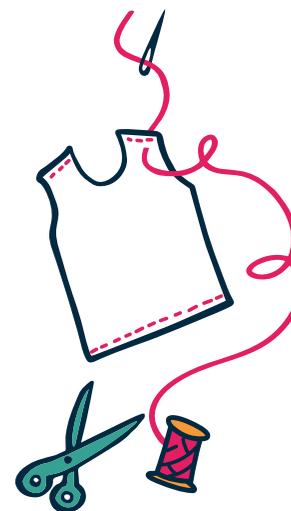
Rescheduling

If you wish to reschedule your Summer Camp reservation for a different week or a different camp, you must notify the Reservations Department at **414.765.8625** at least **three (3) weeks** prior to the start of the scheduled camp. Rescheduling requests made at least three (3) weeks prior to the start of the scheduled camp will be granted but will incur a **\$25 rescheduling fee for each time rescheduled and for each camp rescheduled**. Rescheduling requests made after the three-week deadline will not be granted. All rescheduling requests are subject to availability.

Discovery World reserves the right to remove any child from camp if his/her/their behavior is overly disruptive, inappropriate, creates a safety hazard, or is in violation of the COVID-19 Policy. In such cases, the child will be immediately removed from camp and asked not to return possibly for the remainder of the camp and/or the remainder of the summer. In these cases, no refunds will be given.

What to Bring

- A lunch each day. Campers are not permitted to purchase lunch at the DK Express café or visit vending machines. An afternoon snack is provided by Discovery World for all campers. A morning snack is provided by Discovery World for 1st-3rd grade campers.
- Closed-toe, comfortable shoes. Campers will be moving around frequently. Sneakers are the best choice.
- A reusable water bottle labeled with the camper's name. Please note that water fountains are not necessarily available. Bottled water will also be provided for campers.
- Sunscreen/hat. Some camps leave the premises and/or spend a large portion of the day outdoors. Please note that Discovery World does not provide sunscreen and staff cannot assist campers in application.
- A change of clothes (underwear, shirt, pants/shorts) for campers in 1st-3rd grade. This can be left in a camper's backpack or bag.
- A complete change of clothes and a towel, including an extra pair of socks and shoes. (For campers enrolled in Learn to Sail camp.)
- Label ALL items with your camper's name.



What to Leave at Home

Discovery World makes every reasonable attempt to safeguard our campers' possessions. However, we suggest that each camper leaves the following personal items at home:

- Valuable items
- Phones
- Electronic devices (iPods, tablets, Nintendo Switch, etc.)

Texting, cell phone use, and games distract campers from being part of the camp community. Camp staff reserve the right to hold any phone or electronic device in a secure location until the end of the camp day.

In the event that you need to contact your child, please call **414.765.1970** or **414.765.9966** and ask for camp staff to be contacted.

Frequently Asked Questions

Can I register my child for a camp outside of their grade level?

No. We strictly enforce age requirements. Your child must be the correct age or entering the correct grade level of the camp.

Will my child go on any field trips?

Campers may explore the museum, the outdoor area east of Discovery World, and Lakeshore State Park, located next to Discovery World. Some off-site field trips will return this year, with virtual field trips and guest speakers being integrated wherever possible. Field trip safety will continue to be reassessed based on recommendations from public health officials. Parents/guardians will be notified if their camp has a field trip opportunity.

Does my child need to wear a mask or face covering?

Yes. All campers and staff must wear a mask or face covering at all times, regardless of vaccination status. Not wearing a mask or face covering may result in removal from camp. Please note that campers will not wear masks while eating, outside at recess, or in their individual boats in the Learn to Sail camp (due to the water safety hazard).

Will my child explore the museum during camp?

Discovery World campers will be in their private classroom focused on learning about the topic they've signed up for each week. If there is a connection to the camp topic in the exhibits and/or extra time in the day, campers will explore the museum.

Is my child permitted to bring a cell phone or other electronic device to camp?

To avoid devices becoming a distraction, we ask that all cell phones and electronic devices be turned off and stored away during camp hours, including lunch and recess times. If a camper is using an electronic device during camp hours, a Summer Camp staff member will hold on to the device until the end of the day. Campers who bring devices may choose to have their device safely secured in our electronics lock box during the camp day by speaking with a Summer Camp staff member.

What if I need to cancel or change my summer camp reservation?

All cancellation and rescheduling requests must be made with the Reservations Department at least three (3) weeks in advance of the camp start date. You can view the Discovery World reservation policy on page 3 of this brochure.

Please note: Changes to your camp reservation made at least **three (3) weeks in advance** will incur a **\$25 rescheduling fee per camp** or a **\$75 cancellation fee per camp**. **Cancellations made within the three (3) week deadline will not receive a refund. Rescheduling requests made within the three (3) week deadline will not be granted. All rescheduling requests are subject to availability.**

If you are unable to meet the health requirements in the COVID-19 policy, you may receive a refund.

What if I need to drop off my child late or pick up my child early from camp?

We understand that your family has a busy schedule. We ask that you notify the Summer Camp staff by phone, email, or in-person of the change in timing. If you drop your child off late, please accompany your child into the building and wait with them until they get checked in.

Please note: We are unable to accommodate any pick-ups between 3:45 PM and 4:15 PM, Monday-Thursday, and between 3:00 PM and 3:30 PM on Friday. If you wish to pick up your child in the afternoon, you must do so before 3:45 PM (Mon-Thurs) or 3:00 PM (Fri) or wait until the check-out procedure begins.